

BYLAWS OF SPRINGFIELD STRIDERS TRACK CLUB, INC.

ARTICLE I - NAME, PURPOSE

- Section 1:** The name of the organization shall be: **Springfield Striders Track Club, Inc.**
- Section 2:** The **Springfield Striders Track Club, Inc., (SSTC)** is a not-for-profit organization created exclusively for charitable, scientific and educational purposes to assist youth in becoming productive, self-sufficient and law abiding citizens by providing opportunities for youth to train and participate in competitive track and field events. The goal of SSTC is to provide a program that encourages self-confidence, academic excellence, good sportsmanship and personal responsibility.

ARTICLE II – MEMBERSHIP

- Section 1:** Membership shall consist of the Board of Directors.

ARTICLE III - ANNUAL MEETING

- Section 1:** Annual Meeting. The date of the regular annual meeting shall be set by the Board of Directors who shall also set the time and place.
- Section 2:** Special Meetings. The Chair or the Standing Committee Chairs may call special meetings.
- Section 3:** Notice. Notice of each meeting shall be given to each voting member, by mail, fax or email not less than ten days before the meeting.

ARTICLE IV - BOARD OF DIRECTORS

- Section 1:** Board Role, Size, and Compensation. The Board is responsible for overall policy and direction of the **Organization** and delegate responsibility for day-to-day operations to the Executive Director. The Board shall have up to nine and not fewer than three members. The Board receives no compensation other than reasonable expenses.
- Section 2:** Meetings. The Board shall meet at least quarterly at an agreed upon time and place or via conference call.
- Section 3:** Board Elections. Election of new officers or election of current officers to a second term will occur as the first item of business at the annual meeting of the organization. Officers will be elected by a majority vote of the current officers.
- Section 4:** Terms. All Board members shall serve three-year terms, but are eligible for re-election.
- Section 5:** Quorum. A quorum must be attended by at least forty percent of the Board members before business can be transacted or motions made or passed.
- Section 6:** Notice. An official Board meeting requires that each Board member have written or email notice two weeks in advance.

- Section 7:** Officers and Duties. There shall be six officers of the Board consisting of a President, Secretary, Treasurer and three Directors. Their duties are as follows:
- The **President** shall convene regularly scheduled Board meetings, shall preside or arrange for other members of the executive committee to preside at each meeting in the following order: Vice-Chair, Secretary and Treasurer.
 - The **Secretary** shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board member, and assuring that corporate records are maintained.
 - The **Treasurer** shall make a report at each Board meeting. Treasurer shall assist in the preparation of the budget, help develop fundraising plans, and make financial information available to Board members and the public.
 - The **Directors** shall be a chair of the three standing committees: Fundraising/Sponsorship, Team Promotion and Program Membership.
- Section 8:** Vacancies. When a vacancy on the Board exists, the Secretary may receive nominations for new members from present Board members two weeks in advance of a Board meeting. These nominations shall be sent out to Board members with the regular Board meeting announcement, to be voted upon at the next Board meeting. These vacancies will be filled only to the end of the particular Board member's term.
- Section 9:** Resignation, Termination and Absences. Resignation from the Board must be in writing and received by the Secretary. A Board member shall be dropped for excess absences from the Board if s/he has three unexcused absences from Board meetings in a year. A Board member may be removed for other reasons by a three-fourths vote of the remaining officers.
- Section 10:** Special Meetings. Special meetings of the Board shall be called upon the request of the President or one-third of the Board. The Secretary shall send out notices of special meetings to each Board member postmarked two weeks in advance.

ARTICLE V – COMMITTEES

- Section 1:** The Board may create committees as needed. There shall be three standing committees: Fundraising/Sponsorship, Team Promotion and Program Enrollment. The Board President appoints all committee chairs. Committee Chairs must be members of the Board.
- Fundraising/Sponsorship Committee** shall be responsible for identifying philanthropic support and donations, securing grants and planning fundraising events.
- Team Promotion Committee** shall be responsible for marketing and recruiting program participants, timekeeping and recording of individual and group statistics, identifying financial support and coordination of team travel.
- Program Membership Committee** shall be responsible for ensuring that the recruitment and enrollment process is fair and equitable and that all required program participant documentation is accurate and filed in an accurate and timely manner.

ARTICLE VI – ADMINISTRATIVE STAFF

Section 1: **Executive Director:** The Board hires the Executive Director. The Executive Director has day-to-day responsibility for the organization including carrying out the organization's goals and Board policy. The Executive Director will attend all Board meetings, report on the progress of the organization, answer questions of Board members and carry out duties described in the job description. The Board can designate other duties as necessary.

Coach/Trainer: The Board hires the Coach/Trainer. The Coach/Trainer shall be responsible for the overall training program for all program participants including but not limited to: orientation, scheduling, conducting basic and advanced training sessions; other such activities pertaining to track and field instruction; and carrying out the organization's goals and Board policy. All coaches and support staff will undergo a background check and must be a member of USA Track and Field.

ARTICLE VII - AMENDMENTS

Section 1: These Bylaws may be amended when necessary by a two-thirds majority of the Board of Directors. Proposed amendments must be submitted to the Secretary to be sent out with regular Board announcements.

ARTICLE VIII – NET EARNINGS

Section 1: No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of purposes set forth in the Statement of Purpose hereof. The property of this corporation is irrevocably dedicated to the **Springfield Striders Track Club, Inc.**, 501(c)(3) exempt purpose(s) and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof, or the benefit of any private individual.

ARTICLE IX – POLITICAL & LEGISLATIVE ACTIVITY

Section 1: No part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, this organization shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this organization.

ARTICLE X – DISSOLUTION

Section 1: Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government for a public purpose.